

Chelsea Area Construction Agency
12172 Jackson Road, Chelsea, MI 48118

January 15, 2026 at 10:00 a.m.

Meeting Minutes

1. **Call Meeting to Order** by Chair Nimke at 10:02 a.m.

Board Members Present

Amanda Nimke, Chair (Sylvan Township)

Ann Kwaske, Vice Chair (Lima Township)

Jason Freeman, Treasurer (City of Chelsea)

Alicia Abbott, Secretary (Dexter Township)

Jeff Eder, Member (Lyndon Township)

Board Members Absent None

Others Present

Matt Forster, Building Official

Jen Price, Office Manager

Doty Latuszek, Recording Secretary

2. **Call to the Public** None

3. **Approval of Agenda**

Motion by Freeman, supported by Eder for discussion of Old National. Motion carried.

Motion by Abbott, supported by Eder to approve the agenda as amended. Motion carried.

4. **Approval of Minutes**

Motion by Eder, supported by Freeman to approve the minutes as amended of December 18, 2025.

Motion carried.

5. **Election of Officers**

Motion by Eder, supported by Abbott to elect Amanda Nimke as Chair, Abbott as Vice Chair, Freeman as Treasurer, Kwaske as Secretary for the CACA Board for 2026, Motion carried.

6. **Bank Account Signers**

Motion by Abbott, supported by Eder to remove Duane Luick as a signer on the accounts at Chelsea State Bank, Flagstar Bank, Michigan CLASS, and Old National. Motion carried.

Motion by Freeman, supported by Abbott to add Ann Kwaske as a signer on the accounts at Chelsea State Bank, Flagstar Bank, Michigan CLASS, and Old National. Motion carried.

7. 2026-2027 Budget

Forster foresees some new projects in the 2026-year ahead. Eder would like to contact MSK concerning interest income.

Motion by Kwaske, supported by Eder to approve the 2026-2027 budget as presented. Motion carried.

Soil Erosion Budget 2026-2027

Motion by Freema, supported by Eder to approve the 2026-2027 Soil Erosion Budget as presented. Motion carried.

8. Discussion of Old National

Motion by Freeman, supported by Eder to move balance from CD #0441 from Old National to Michigan CLASS. Motion carried.

9. Approval of Minutes of January 15, 2026 CACA meeting.

Motion by Freeman, supported by Abbott to approve the minutes of January 15, 2026. Motion carried.

10. Adjournment

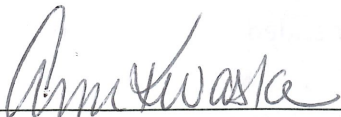
Motion by Eder, supported by Freeman to adjourn at 11:12 a.m. Motion carried.

Respectfully submitted,

Doty Latuszek, Recording Secretary

Next meeting (quarterly) will be Thursday, March 19, 2026, 10:00 a.m.

These minutes were approved by:



Ann Kwaske, Secretary Chelsea Area Construction Agency