

**Chelsea Area Construction Agency Special Meeting  
Sylvan Township Hall  
18027 Old US 12, Chelsea, MI 48118  
January 16, 2025 at 9:30am.**

Meeting called to order at 9:32 am.

Present:

Amanda Nimke, Sylvan Township

Jason Freeman, City of Chelsea

Duane Luick, Lima Township

Jeff Eder, Lyndon Township

Alicia Abbott, Dexter Township

Matt Forster, Building Official

Motion by Luick to amend the agenda, to add discussion about signers for the Michigan Class account.

Motion to by Luick to approve agenda as amended. Supported by Eder. All ayes. Motion carried by voice vote.

**Public Comment:** None

**Discussion of 2025-2026 Fiscal year budget**

The following amendments were made:

Account line item 1650 to be increased to \$8,000.

Account line item 1663 to be increased to \$20,000.

Account line item 1490 to be increased to \$40,000.

Account line item 2645 to be increased to \$450,000.

Account line item 69900 to be zeroed out.

Account line item 1401 to be increased to \$550,000.

Account line item 1402 to be increased to \$110,000.

Account line item 1403 to be increased to \$90,000.

Account line item 1404 to be increased to \$110,000.

Motion by Freeman to approve the 2025-2026 Fiscal Year Budget for Chelsea Area Construction Authority as amended. Supported by Eder. All ayes. Motion carried by voice vote.

Motion by Freeman to approve the 2025-2026 Fiscal Year budget for Soil Erosion as presented. Supported by Luick. All ayes. Motion carried by voice vote.

**Election of Officers**

Motion by Eder to elect Freeman as Treasurer. Supported by Abbott. 4 ayes. 1 nay. Motion carried by voice vote.

Motion by Abbott to elect Nimke as Chair. Supported by Freeman. All ayes. Motion carried by voice vote.

Motion by Eder to elect Abbott as Secretary. Supported by Luick. All ayes. Motion carried by voice vote.

Motion by Nimke to elect Luick as Vice Chair. Supported by Eder. All ayes. Motion carried by voice vote.

**Meeting dates for 2025**

Motion by Nimke to approve amended meeting schedule to include the following dates:

February 20, 2025, at 10am. Special Meeting to be held at Sylvan Township.

Monthly meeting to be held at the Chelsea Area Construction Authority Office.

March 20, 2025, at 10am.

April 17, 2025, at 10am

May 15, 2025, at 10am

June 18, 2025, at 10am

July 17, 2025, at 10am.

At July 17, 2025 meeting the board will discuss going back to quarterly meetings. Supported by Freeman. All ayes. Motion carried by voice vote.

**Discussion of CACA policies and procedures and by-laws**

Motion by Freeman to postpone discussion on CACA policies and procedures and by-laws to the February 20, 2025, special meeting. Supported by Luick. All ayes. Motion carried by voice vote.

**Public comment:** None

Motion by Luick to adjourn. Supported by Eder. Meeting adjourned at 12:46 p.m.

*Next Meeting February 20, 2025, at the Sylvan Township Hall*



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Alicia Abbott, Chelsea Area Construction Agency Secretary