

QUARTERLY MEETING OF THE CHELSEA AREA CONSTRUCTION AGENCY BOARD
FRIDAY, FEBRUARY 24th, 2023, 11:15 A.M.
LOCATION: 12172 JACKSON ROAD
DEXTER, MI 48130

BOARD MEMBERS PRESENT: Duane Luick (Lima Township, Adrianna Jordan (City of Chelsea), Pam Byrnes (Lyndon Township).

BOARD MEMBERS ABSENT: David Rohr (Dexter Township), Amanda Nimke (Sylvan Township).

STAFF PRESENT: Devin Morgan, Matt Forster.

OTHERS PRESENT: None.

CALL TO ORDER: Byrnes called the meeting to order at 11:24 a.m.

CALL TO THE PUBLIC: None.

APPROVAL OF AGENDA: Motion by Jordan, seconded by Byrnes to approve agenda. All Ayes. Motion carried unanimously.

APPROVAL OF MINUTES: Motion by Luick, seconded by Jordan, to approve January 12th, 2023 meeting minutes as presented. All Ayes. Motion carried unanimously.

APPROVAL OF BILLS: None.

REPORT OF THE CHAIR: None.

REPORT OF THE TREASURER: None.

REPORT OF BUILDING OFFICIAL: None.

DISCUSSION OF EMPLOYEE EVALUATIONS: Motion by Byrnes, seconded by Jordan, for salary increase of 5.5% of base salary as presented for building official and office manager. All Ayes. Motion carried unanimously.

APPROVAL OF 2023 HSA/REIMBURSEMENT FOR HEALTH CARE EXPENSES: Motion by Byrnes, seconded by Jordan, to approve 2023 Health Care Benefits Options for Devin Morgan to be split between HSA and Reimbursement for Health Care Expenses as presented. Matt Forster will use all benefits as Reimbursement for Health Care Expenses. All Ayes. Motion carried unanimously.

OTHER BUSINESS: None.

CALL TO THE PUBLIC: None.

ADJOURNMENT: Motion by Luick, seconded by Jordan, to adjourn the meeting at 12:12 p.m.
All Ayes. Motion carried unanimously.

Respectfully Submitted,

Devin Morgan
Recording Secretary

A handwritten signature in cursive script, appearing to read "Amanda Nimke", written over a horizontal line.

Amanda Nimke
CACA Board Secretary