

**MONTHLY MEETING OF THE CHELSEA AREA CONSTRUCTION AGENCY BOARD
THURSDAY, FEBRUARY 10th, 2022, 2:00 P.M.
LOCATION: 12172 JACKSON ROAD
DEXTER, MI 48130**

BOARD MEMBERS PRESENT: David Rohr (Dexter Township), Duane Luick (Lima Township), Julia Upfal (City of Chelsea)

BOARD MEMBERS ABSENT: Pam Byrnes, Amanda Nimke Ballard.

STAFF PRESENT: Devin Morgan, Matt Forster

OTHERS PRESENT: None.

CALL TO ORDER: Chair Upfal called the meeting to order at 2:05 p.m.

CALL TO THE PUBLIC: None.

APPROVAL OF AGENDA: Motion by Luick, seconded by Rohr, to approve agenda as presented. All Ayes. Motion carried unanimously.

APPROVAL OF MINUTES: Motion by Rohr, seconded by Luick, to approve January 27th, 2022 meeting minutes as presented. All Ayes. Motion carried unanimously.

APPROVAL OF BILLS: None.

REPORT OF THE CHAIR: None.

REPORT OF THE TREASURER: None.

REPORT OF BUILDING OFFICIAL: None.

DISCUSSION OF 2022 BOARD MEETING SCHEDULE: Discussion followed. Board would like to change to quarterly meetings. If CACA employees or Board members feel that we need an extra meeting, we will add additional meeting(s).

Motion by Rohr, seconded by Luick, to approve CACA 2022 Quarterly Meeting Schedule with as presented with meetings at 2pm. All Ayes. Motion carried unanimously.

DISCUSSION OF BUDGET ITEMS REPAIRS & MAINTENANCE AND MAINTENANCE- OUTDOORS: Motion by Luick, seconded by Rohr, to combine the line item descriptions and line item funds of \$25,000 from Maintenance outdoor (line 1663.5- \$15,000) and Repairs & Maintenance (line 1663- \$10,000) on CACA 2022-2023 Fiscal Year Budget into line 1663. All Ayes. Motion carried unanimously.

OTHER BUSINESS: None.

CALL TO THE PUBLIC: None.

ADJOURNMENT: Motion by Luick, seconded by Rohr, to adjourn the meeting at 2:18 p.m. All Ayes. Motion carried unanimously.

Respectfully Submitted,

Devin Morgan
Recording Secretary

A handwritten signature in cursive script that reads "Amanda Nimke Ballard". The signature is written in black ink and is positioned above a horizontal line.

Amanda Nimke Ballard
CACCA Board Secretary