



**CHELSEA AREA CONSTRUCTION AGENCY  
CODE ENFORCEMENT**  
12172 Jackson Road  
Dexter, Michigan 48130  
(734)475-4420 FAX (734) 475-4409

**MEMBERS**  
City of Chelsea  
TOWNSHIPS OF:  
Dexter  
Lima  
Lyndon  
Sylvan

|  |               |
|--|---------------|
| AUTHORITY: P.A. 230 of 1972, AS AMENDED  | PERMIT NUMBER |
| COMPLETION: MANDATORY TO OBTAIN PERMIT   |               |
| PENALTY: APPLICATION MUST BE COMPLETED, AND SIGNED OR PERMIT WILL NOT BE ISSUED. |               |
| PLAN REVIEW FEE VALIDATION HERE  |               |

**APPLICANT TO COMPLETE ALL ITEMS IN SECTION I, II, III, IV, V, VI, AND VII**

**NOTE: SEPARATE APPLICATIONS MUST BE MADE FOR:  
PLUMBING, MECHANICAL AND ELECTRICAL WORK PERMITS**

| <b>I. LOCATION OF BUILDING</b> |          |                    |  |
|--------------------------------|----------|--------------------|--|
| ADDRESS                        |          | PROPERTY ID NUMBER |  |
| CITY / VILLAGE                 | TOWNSHIP | ZIP CODE           |  |
| DIRECTIONS TO SITE             |          |                    |  |

| <b>II. IDENTIFICATION</b>       |       |                 |                          |
|---------------------------------|-------|-----------------|--------------------------|
| <b>A. OWNER OR LESSEE</b>       |       |                 | FAX NUMBER               |
| NAME                            |       |                 | DAYTIME TELEPHONE NUMBER |
| ADDRESS                         | CITY  | STATE           | ZIP CODE                 |
| <b>B. ARCHITECT OR ENGINEER</b> |       |                 |                          |
| NAME                            |       |                 | DAYTIME TELEPHONE NUMBER |
| ADDRESS                         | CITY  | STATE           | ZIP CODE                 |
| LICENSE NUMBER                  | FAX # | EXPIRATION DATE |                          |
| <b>C. CONTRACTOR</b>            |       |                 |                          |
| NAME                            |       |                 | DAYTIME TELEPHONE NUMBER |
| ADDRESS                         | CITY  | STATE           | ZIP CODE                 |
| BUILDERS LICENSE NUMBER         | FAX # | EXPIRATION DATE |                          |

| <b>III. TYPE OF IMPROVEMENT AND PLAN REVIEW</b> |  |   |   |                                    |
|---|--|---|---|------------------------------------|
| <b>A. TYPE OF IMPROVEMENT</b>                   |  |   |   |                                    |
| 1. <input type="checkbox"/> NEW BUILDING        | 4. <input type="checkbox"/> REPAIR / REPLACE | 7. <input type="checkbox"/> POLE BARN with  | 8. <input type="checkbox"/> RELOCATION    | 11. <input type="checkbox"/> OTHER |
| 2. <input type="checkbox"/> ADDITION            | 5. <input type="checkbox"/> DEMOLITION       | 7A. <input type="checkbox"/> GRAVEL FLOOR   | 9. <input type="checkbox"/> SWIMMING POOL |                                    |
| 3. <input type="checkbox"/> ALTERATION          | 6. <input type="checkbox"/> FOUNDATION ONLY  | 7B. <input type="checkbox"/> CONCRETE FLOOR | 10. <input type="checkbox"/> DECK         |                                    |
| <b>B. REVIEW(S) TO BE PERFORMED</b>             |  |   |   |                                    |
| <input type="checkbox"/> BUILDING               | <input type="checkbox"/> PLUMBING            | <input type="checkbox"/> MECHANICAL         | <input type="checkbox"/> ELECTRICAL       | <input type="checkbox"/> ENERGY    |

**IV. PROPOSED USE OF BUILDING**

**PROPOSED USE — RESIDENTIAL**

- Single Family
- Two Family
- Multi-Family (Number of Units \_\_\_\_\_)
- Attached Garage
- Detached Garage
- Finished Basement
- Unfinished Basement
- Walkout Basement
- Crawl Space
- # of Bedrooms \_\_\_\_\_
- # of Bathrooms: Full \_\_\_\_\_ Partial \_\_\_\_\_
- \_\_\_\_\_
- Wood Burning Stove
- Masonry Fireplace
- Gas Log  Wood Burning
- Pre-Fab Fireplace
- Gas Log  Wood Burning
- Deck
- Modular Home
- Mobile Home
- Occupied  Yes  No
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**PROPOSED USE — NON-RESIDENTIAL**

- Assembly
  - Business
  - Factory
  - Hazardous
  - Institutional
  - Mercantile
  - Storage
  - Food Service
  - DSS Facility
  - Hazardous material to be stored on site
  - Utility or Miscellaneous
- Use Group \_\_\_\_\_
- Construction Classification \_\_\_\_\_
- Occupancy Load \_\_\_\_\_

Is there a fireplace in a bedroom:  Yes  No

**DESCRIBE PROJECT IN DETAIL:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**V. SELECTED CHARACTERISTICS OF BUILDING**

**A. PRINCIPAL TYPE OF FRAME**

1.  MASONRY, WALL BEARING    2.  WOOD FRAME    3.  STRUCTURAL STEEL    4.  REINFORCED CONCRETE    5.  OTHER

**B. PRINCIPAL TYPE OF HEATING**

6.  GAS  L.P.  NATURAL    7.  OIL    8.  ELECTRICITY    9.  GEO THERMAL    10.  OTHER

**C. TYPE OF SEWAGE DISPOSAL**

11.  PUBLIC    12.  SEPTIC SYSTEM

**D. TYPE OF WATER SUPPLY**

13.  PUBLIC    14.  PRIVATE WELL OR CISTERN

**E. TYPE OF MECHANICAL**

15. WILL THERE BE AIR CONDITIONING?  Yes  No    16. WILL THERE BE AN ELEVATOR  Yes  No

**F. DIMENSIONS**

17. NUMBER OF STORIES \_\_\_\_\_
18. FLOOR AREA: BASEMENT \_\_\_\_\_
- 1ST FLOOR \_\_\_\_\_
- 2ND FLOOR \_\_\_\_\_
- OTHER FLOOR \_\_\_\_\_
- TOTAL AREA \_\_\_\_\_
- OVERALL DIMENSIONS \_\_\_\_\_
- COST OF CONSTRUCTION \_\_\_\_\_

**G. NUMBER OF OFF STREET PARKING SPACES (COMMERCIAL CONSTRUCTION)**

19. ENCLOSED \_\_\_\_\_    20. OUTDOORS \_\_\_\_\_

**VIII. APPLICANT INFORMATION**

**APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION.**

|         |      |               |          |
|---------|------|---------------|----------|
| NAME    |      | TELEPHONE NO. |          |
| ADDRESS | CITY | STATE         | ZIP CODE |

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

SECTION 23A OF THE STATE CONSTRUCTION CODE ACT OF 1972, ACT NO. 230 OF THE PUBLIC ACTS OF 1972, BEING SECTION 125.1523A OF THE MICHIGAN COMPILED LAWS, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE. VIOLATIONS OF SECTION 23A ARE SUBJECT TO CIVIL FINES.

SIGNATURE OF APPLICANT

DATE